



PREESALL TOWN COUNCIL

5th March 2025

Dear Councillor,

You are hereby summoned to attend a meeting of Preesall Town Council's finance committee on Monday 10th March at 6:30pm at Knott End and Preesall Youth and Community Centre, Lancaster Road, Preesall.

Members of the public should note that this meeting may be recorded. Any recording is subject to the council's audio and video recording policy.

Alan Whalley

Clerk to the council

AGENDA

1 Apologies for absence

To receive apologies for absence.

2 Declaration of interests and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest and dispensation requests on matters to be considered at the meeting.

3 Minutes of the last meeting

Councillors are asked to approve as a correct record the minutes, as presented, of the meeting held on 10th February 2025 (**emailed**).

4 Public participation

The chair will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will ask councillors to agree to reconvene the meeting on the conclusion of public participation.

5 Monthly Receipts and Payments

a) To note receipts to 28/02/25 Payment for memorial bench and plaque (Yates)	£504.32
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b) To approve the following payments:		Bank	
Payroll	BACS 115, 116	Unity	2,636.63
Lengthsman's Travel expenses (on behalf of council) and Expenses	BACS 117	Unity	8.55
848 Services (Microsoft 365) (Inv.21899)	BACS 118	Unity	9.48
Nick White - Plantsman	BACS 119	Unity	900.00
Wyre Building Supplies	BACS 120	Unity	59.52
Clerk for stationary	BACS 121	Unity	16.99
Smith of Derby – Millennium clock service	BACS 122	Unity	346.80
HMRC	BACS 123	Unity	719.19
Brunel Engraving – memorial plaque	BACS 124	Unity	69.32
Mrs Redman – Christmas Lights Electric	BACS 125	Unity	30.00

c) To note the following payments by standing order and direct debit			
Direct Debits			
Unity Bank service charge		Unity	6.00
3 (mobile phone contract)		Unity	9.40
Easy Web Sites (hosting fee, SSL certificate)		Virgin	63.36
LCC (Pension contributions)		Virgin	Nil

To review and resolve to accept the Bank Reconciliation to 31st January 2025.

- 6 To note the Bank closing balances as at 28th February 2025

Unity	£37,576.33	
Virgin	£31,145.33	- as at 31 st January 2025
Hampshire	£51,244.53	
- 7 To resolve to accept the Financial Regulations 2024 (emailed separately)
- 8 To review the quote of £2,763.84 for five memorial benches and to resolve that these can be ordered.
- 9 To review and resolve to accept the proposed pay increase for the lengthsman (emailed separately).
- 10 To resolve to accept Scribe as the finance management system and to approve its use for the new financial year.
- 11 To review the quotation for insurance renewal (emailed separately) and the revisions made by the clerk to add further assets as follows:
 - a. Add three more SpIDs with sum insured of £7,020
 - b. Add noticeboard at Black Bull with sum insured of £3,635.25
 - c. Add three single telescopes with sum insured of £11,385
 - d. Add accessibility telescope with sum insured of £8,982
 To resolve that the clerk can make payment for the revised sum if between March and April meetings.

10 Date of next meeting – 14th April 2025 starting at 6.15pm